

# CMGConnect

## DIOCESE OF LINCOLN



## ***Safe Environment Training***

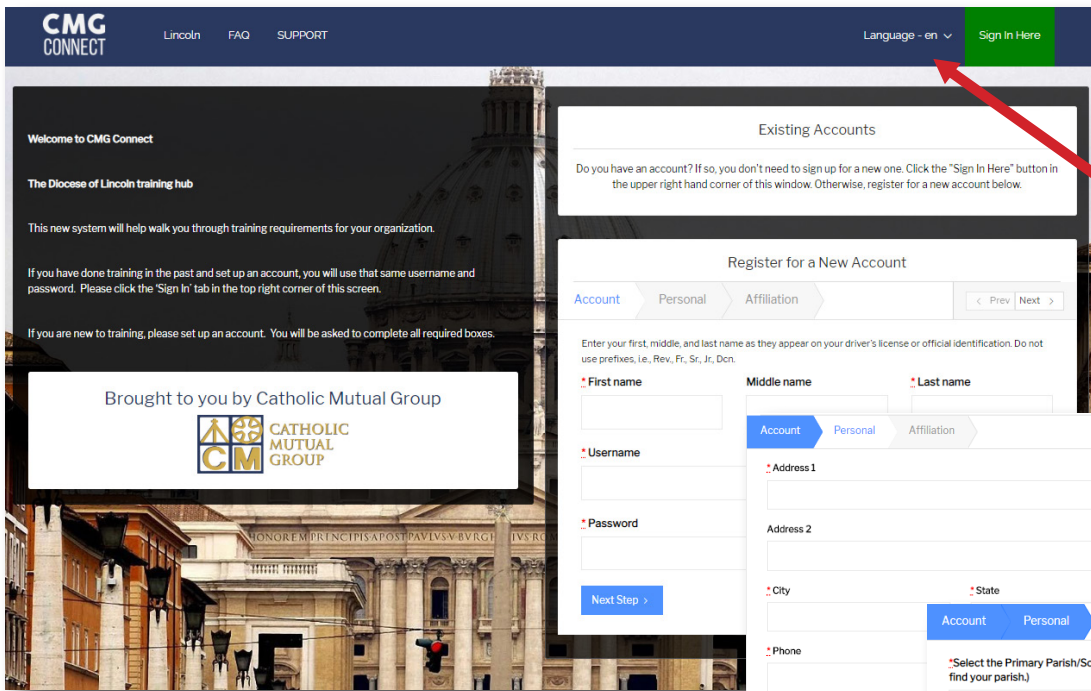
### Getting Started:

1. Go to <https://lincoln.cmgconnect.org/>
2. Create a new account by completing all the boxes under the “Register for a New Account” area. This includes address, primary parish, and how you participate at your parish or school. If you have questions please contact your parish/school coordinator.
3. Your dashboard will show you the required and optional training curriculums that have been customized for your particular role within the Diocese.
4. Click **Start Curriculum** under the Safe Environment Training to begin.
5. On the last page of the curriculum, submit your background check information. *The curriculum will remain “In Progress” until your background check is processed and reviewed by the diocese. Processing can take up to 7-10 business days.*
6. If needed, you can access your completion certificate after you are certified by returning to the training dashboard and clicking **Download Certificate**.

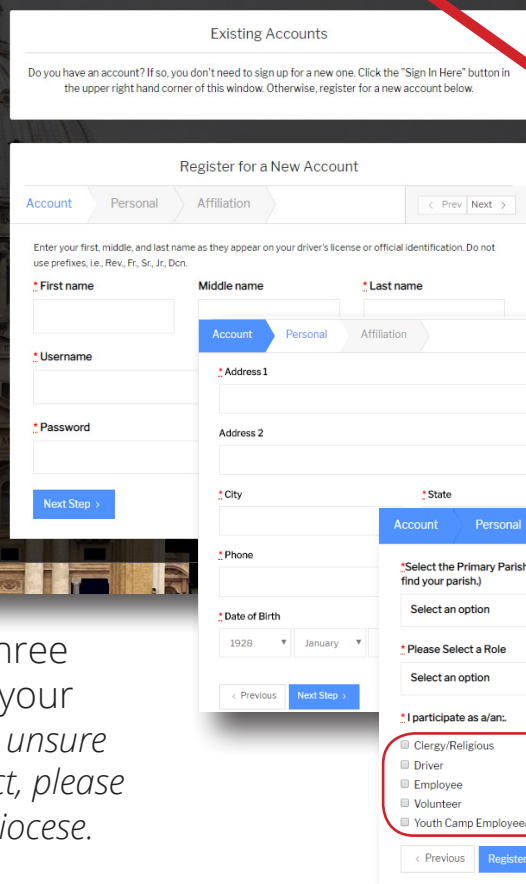


For more information, please use your FAQ or Support tab at the top of the screen.

*Last Updated: 12/17/18*



You can switch language settings to Spanish before registering for an account here.



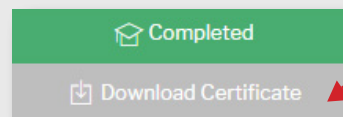
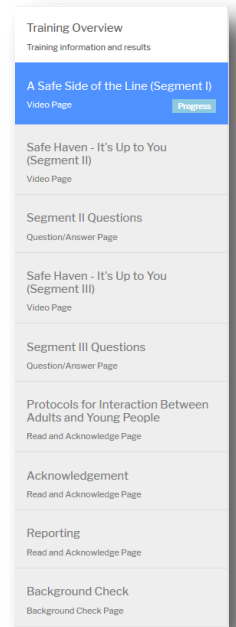
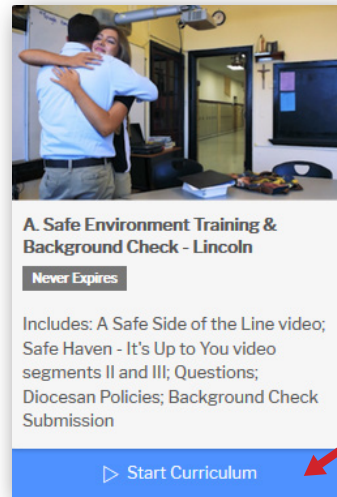
• You will progress through ALL three account creation screens before your registration is complete. *If you are unsure of what participation category to select, please contact your site coordinator or the Diocese.*

• On your main dashboard, click **Start Curriculum** to open up the **Safe Environment Training & Background Check** option .

• Complete the training sections—as you work through, they will show as **Done** in each box to show that the page is finished.

• When finished, your curriculum will show as **In Progress** on your training dashboard until the background check is processed and your certification is approved by the Diocese.

• After you have been certified, you can log in to access your completion certificate by locating the curriculum on your dashboard and clicking the gray **Download Certificate** button under the “Completed” curriculum.



<https://Lincoln.CMGconnect.org/>